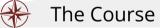


# ONE COMPREHENSIVE RESOURCE FOR HR

We've built our HR Roadmap program for people like you the leaders who wear many hats (including the HR one) so the company can grow and thrive.

It's the HR program specifically tailored for non-HR professionals!

The program is valued at \$3,499! But you get everything...



- 🛞 The Community
- 🛞 90 Days of Class Recordings
- 🛞 The HR Library
- 90 Days of AskHR (worth \$1,497 alone)

### For just \$949. That's a \$2,550 savings!

25 Seats Available | Sign Up Today



## HR ROADMAP COURSE:

Understanding the Basic Elements of HR

#### Week 1: Employee

### **Classification & Benefits**

Let's start with the basics -- the employees you already have and the types of roles your company offers. If you're not 100% clear on who needs to be salaried, hourly, or qualifies for benefits, that's where we start. And guess what? It's most likely different for every state, regardless of federal guidelines.

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If you've been dragging your feet on writing an employee handbook, that's your assignment this week. We'll make sure it says everything correctly from a legal perspective and includes the elements you want for your company culture.

#### Days 30-90: Continued

#### Access to AskHR

Even though the classes are finished, you can still ask us questions! Keep your access to The HR Library and our AskHR platform for 90 days, so you can finish up your framework and ask all your questions to an HR professional.

#### Week 2: Compensation,

#### Selection, & Hiring

Now, we'll move on to finding the best employee for a role and how to entice them with great benefits. Week 2 is all about the hiring process from start to finish.

#### Week 4: Performance

#### **Management & Termination**

Keep goals aligned by scheduling performance reviews and managing them correctly. We'll show you how to run a performance review, what to ask, what forms to include, and what to do if someone isn't meeting the goals you set together. Then, we'll cover what to do in case of termination.